

SONOMA VALLEY FIRE DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, February 14, 2023

**Meeting was held in person at Station 1, 630 2nd Street W, Sonoma, Ca. 95476
and via video conference for general public access.
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300**

1. Call to Order

President Norton called meeting to order at 6:02 PM.

2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, and Terrence Leen. Director Nick Greben was excused.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

4. Confirmation of Agenda

Chief Akre requested that item 10a and 10b proceed comments from the public due to Fire Marshal Smith teleconferencing in from a conference in Southern California.

5. Comments from the Public

Guest: Bob Norrbom, Sean Lacy, Jennifer Jason, and Allison Ash.
No comments heard from the public.

6. Presentations

None

7. Consent Calendar

a) Board reviewed and approved the meeting minutes from the regular board meeting held on January 10, 2023. **M/S/P Brady/Atkinson - 6 ayes/1 excused**

8. Fire Chief's Monthly Report

Monthly Chief's report attached

9. Old Business

a) Director Emery motioned to approve the acceptance of the Burton's Fire bid to outfit and mount the new 3348, not to exceed \$35,000.00. **M/S/P Emery/Leen - 6 ayes/1 excused**

10. New Business

President Norton opened a public hearing to consider adoption of Ordinance 2022/2023-01 and 2022/2023-02, to adopt the Districts Fire Code in reference to Sonoma County Board of Supervisors Ordinance 6395 and 6396 at 6:05 PM.
With no public in attendance the public hearing was closed.

- a) Director Johnson motioned to adopt Ordinance 2022/2023-01, adopting Sonoma County Board of Supervisor's Ordinance 6395 "Chapter 7, Building Regulations, of the Sonoma County Code" by reference. **M/S/P Johnson/Brady - 6 ayes/1 excused**
- b) Director Leen motioned to adopt Ordinance 2022/2023-02, adopting Sonoma County Board of Supervisor's Ordinance 6396 "Sonoma County Code Chapter 13 - Sonoma County Fire Safety Ordinance" by reference. **M/S/P Leen/Johnson - 6 ayes/1 excused**
- c) Director Brady motioned to approve spending, not to exceed \$20,000, toward the feasibility study with the SCFCA for the possible citizen-based sales tax initiative in 2024. **M/S/P Brady/Johnson - 6 ayes/1 excused**

11. Other Business to come before the Board

Chief Akre reminded to Board of the upcoming FDAC Conference in Napa, March 14-17. Directors are welcome to attend, registration is open until March 3rd.

12. Comments from the Floor

None

13. Comments/Reports from the Board

None

14. Closed Session

None

15. Adjournment

M/S Norton/Leen - 6 ayes/1 excused

Meeting was adjourned at 7:24 pm to a regular Board meeting on March 21, 2023, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: <http://sonomavalleyfire.org> under the Governance tab.*

Respectfully submitted,

Maci Bettencourt



Sonoma Valley Fire District

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DATE: 2/14/2023
TO: Sonoma Valley Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – January 2023

A. ADMINISTRATIVE:

1. SDC: No communication from DGS on staffing a second shift or an extension at SDC.
2. KWD: Staffing service is going very well. I have met with the Board's HR Subcommittee, and they have requested a meeting with our Personnel Subcommittee.
3. The Fire Service Working Group continues to meet to work primarily on a citizens-based initiative potential. At the February meeting, the SCFCA's membership approved a one-time assessment to fund a feasibility study for the sales tax initiative. REDCOM and Upstaffing fees, and helping Districts with the LAFCO process continue to be other areas of focus.
4. Held our monthly Command Staff meeting. Interim CM Mark Linder attended.
5. I attended the City's Council Goal setting workshop.
6. The EMS subcommittee continues to be actively working on supporting SCFD's bid on the RFP for EOA-1, and on the tiered response implementation.
7. BCs Andreis and Lacy, FM Smith, Capt. Johnson and I all attended the SCFCA's Installation and Retiree luncheon in Petaluma. Retirees Franceschi and Comisky attended. Officers for the next two years are: President Akre, VP Westrope (SRS), Secretary Bellach (KWD) and Treasurer Henneberque.
8. I attended Cal Chiefs monthly E-Board and Area Directors meetings. Attended the Northern section FPO monthly meeting in Sac. FM Smith attended as well.
9. Attended SCFDA Monthly Meeting in Geyserville on 1/26 along with Director's Norton and Brady, BC Lacy and TO Stirnus. Steve Klick (SCY) was elected as President, and Shepley Schroth-Cary (GDR) was elected as Vice-President.
10. REDCOM: Budget for FY 23-24 was approved by the BOD. The BOD also approved a statement of support for REDCOM employees relative to this uncertain time. Held REDCOM's 20th Anniversary celebration. BCs Andreis and Lacy, TO Stirnus and I all attended.
11. FASIS/EBA update: I attended multiple EBA and FASIS meetings, on claims settlements and subcommittee meetings on Consolidation.
12. BCs Norrbom and Cyr and I all attended the quarterly MAC and EMCC meetings.



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13. Working on LAFCO application for Contract for Services approval with KWD.
14. Met with Coast Life Support regarding bi-county emergency response coordination.

B. INCIDENTS:

1. Commercial Structure Fire on 8th St East, SCH. All on-duty SON resources as well as 3392, 3395, Truck 3351, 3306 and 3320 all responded. 3320 led the fire investigation along with FITF members.

C. BUDGET/FINANCE:

1. We are awaiting the final audit document from Chavan and Associates.
2. We are gearing up for budget preparations and an update to our fee schedule.

D. PERSONNEL:

1. Engineer's and Captain's exams are taking place now. We will hope to have lists established by early March.
2. Long-time City and SVFRA volunteer Division Chief Bud Keechler passed away January 18th. Service details have been shared in a separate email.

E. TRAINING:

1. Focus for career and volunteers on EMS and Cancer Prevention.
2. Individual Company choice training days.
3. Test preparation training.
4. Sending 2 more personnel to the upcoming Resiliency Conference.
5. A Driver Operator class is being scheduled for April. Hoping to add depth to volunteer rank.
6. Bay Area Firefighters Training Conference first week of March.

F. EQUIPMENT:

1. New Type 3 from Hi-Tech is nearing completion. Expected delivery soon.
2. New unit 3300 has been completed and is in service.
3. New ambulance is being built.

G. BUILDINGS & LAND:

1. Continuing to work on Station 5 seismic upgrade project. Building permits have been issued for the project. Grant submitted to Cal OES.
2. Station 9: Waiting on the delivery of the heaters.



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H. PREVENTION & COMMUNITY OUTREACH:

- State Mandated Building Inspections for 2023 cycle completed in Districts, 2,3 & 5/ now working into District 1.
 - Much more compliance has been seen since last year
 - Delinquent properties are being held more accountable
- Working with the Grove Street, Springs & Glen Ellen Fire Safe Councils continues
 - Glen Ellen community meeting scheduled for March 18th from 10-12pm at Dunbar School- CWPP process
 - Organized a free NOAA weather radio give-a-way event in Diamond A/ over 60 radios handed out to elderly/hard of hearing
 - Working on grant applications for fuel reduction projects
 - Fire Safe Sonoma is moving away from fire safe councils switching to Fire Wise Communities
- Collaborating/strategizing with Cal Fire for fuel break locations within the Valley
- Gary is now representing us on the Boys & Girls Club Safety Committee which meets quarterly
- Working on implementation of new fire pre-plan software and the new Motorola portables

I. ASSOCIATION:

1. Working on a date in March for the FF Appreciation Crab Feed. Details to follow.