



Valley of the Moon Fire Protection District



Board of Directors Meeting

November 13, 2018



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**MEETING AGENDA
VALLEY OF THE MOON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS**

Tuesday, November 13, 2018 at 6:00 P.M.
Location: Sonoma Valley Fire & Rescue Authority Station 1
630 2nd Street West, Sonoma, California 95476

(This agenda is posted in accordance with the Ralph M. Brown Act,
California Government Code Section 54950, et seq.)

1. CALL TO ORDER

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, and Director Brady.
Director Leen is excused.

3. PLEDGE OF ALLEGIANCE

4. CONFIRMATION OF AGENDA

Opportunity for the Board to reorder agenda items

5. COMMENTS FROM THE PUBLIC

(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)

6. PRESENTATIONS

Chief Akre will present the 2017 SVFRA Annual Report

7. CONSENT CALENDAR

Approval of minutes for regular meeting of October 9, 2018. **Action Item**

8. FIRE CHIEF'S MONTHLY REPORT

Chief's activity report for October 2018

9. OLD BUSINESS

Discussion on election result of the District's Measure Y.

10. NEW BUSINESS

Resolution 2018/2019-07 for replacement of Battalion Chief vehicle. **Action Item with roll call vote**

11. OTHER BUSINESS TO COME BEFORE THE BOARD

12. COMMENTS FROM THE FLOOR

13. COMMENTS/REPORTS FROM THE BOARD

14. CLOSED SESSION

54957.6. Closed session; Labor negotiations

(a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily-provided scope of representation. Closed sessions of a legislative body of a local agency, as permitted in this section, shall be for the purpose of reviewing its position and instructing the local agency's designated representatives. Closed sessions, as permitted in this section, may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

15. ADJOURNMENT

This meeting will be adjourned to a regular meeting on December 11, 2018 at 6:00 p.m. in the Training Room of Sonoma Valley Fire & Rescue Authority Station 1, located at 630 2nd Street West, Sonoma.

Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public inspection the Monday before each regularly scheduled meeting during regular business hours, 8:00 a.m. to 5:00 p.m. Monday through Friday, at Sonoma Valley Fire & Rescue Authority's Station 1, located at 630 2nd Street West, Sonoma, California.

Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Board of Directors regarding any item on this agenda after the agenda has been distributed will be made available for inspection at the location listed above during regular business hours. If you challenge the action of the Board in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on the agenda, or in written correspondence delivered to the Valley of the Moon Fire Protection District Board of Directors, at or prior to the public hearing.

In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the secretary for the Board at (707) 996-2102. Notification 48 hours before the meeting will enable the Valley of the Moon Fire Protection District to make reasonable arrangements to ensure accessibility to this meeting.



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

November 13, 2018



Agenda Item No.		Staff Contact	
7		Georgette Darcy, Admin. Analyst/Secretary to Board	
Agenda Item Title			
Approval of minutes for regular meeting of October 9, 2018			
Recommended Actions			
Approve the minutes			
Executive Summary			
The minutes have been prepared for Board review and approval.			
Alternative Actions			
Correct or amend minutes prior to approval			
Strategic Plan Alignment			
Not applicable			
Fiscal Summary – FY 18/19			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.		Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
Total Expenditure	\$	Total Sources	\$
Narrative Explanation of Fiscal Impacts (if required)			
Not required			
Attachments			
Minutes for October 9, 2018 regular meeting			

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

October 9, 2018

1. CALL TO ORDER

President Norton called the meeting to order at 6:02 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brunton, Director Greben, Director Brady, and Director Leen.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

a) Approval of minutes for special meeting of July 26, 2018

M/S/P Brady/Norton to approve minutes for special meeting of July 26, 2018. Passed 3 ayes

b) Approval of minutes for regular meeting of September 11, 2018

M/S/P Leen/Greben to approve minutes for regular meeting of September 11, 2018. Passed 4 ayes

8. FIRE CHIEF'S MONTHLY REPORT

Fire Chief Akre gave his activity report for September 2018.

9. OLD BUSINESS

None

10. NEW BUSINESS

Approve Westamerica Bank Corporate Resolution to Use Facsimile/Computer Scanned Signatures for new District bank account

M/S/P Brady/Leen to approve Westamerica Bank Corporate Resolution. Passed 5 ayes

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

None

13. COMMENTS/REPORTS FROM THE BOARD

None

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 6:56 p.m. to a regular meeting on November 13, 2018, at 6:00 p.m., in the Training Room of Station 1, located at 630 2nd Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen



Valley of the Moon Fire Protection District

Board of Directors Meeting

Agenda Item Summary

November 13, 2018



Agenda Item No.	Staff Contact
10	John Franceschi, Battalion Chief

Agenda Item Title
 Resolution 2018/2019-07 for replacement of Battalion Chief vehicle

Recommended Actions
 Authorize replacement

Executive Summary

The Battalion Chief vehicle is due to be replaced this year. Chevrolet had suspended all 2019 pickup orders but was able to accommodate the District for this purchase. Waiting to order a 2020 vehicle would have cost the District 7-10% more.

The new vehicle is priced at \$56,420 before our bid discounts. After the applied discounts, the price to Silveira Chevrolet in Sonoma will be \$44,570. There will be an additional \$10-12,000 needed to equip the vehicle with Code 3 equipment and radios.

The anticipated delivery date is May of 2019.

Alternative Actions
 Deny replacement

Strategic Plan Alignment

This purchase is in alignment with Goal 3, Objective 3C: Identify the improvements and replacements required to maintain a constant state of readiness for all mobile equipment.

Fiscal Summary – FY 18/19			
Expenditures		Funding Source(s)	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$56,570	Fees/Other	\$
	\$	Use of Fund Balance	\$56,570
		Contingencies	\$
		Grants	\$
Total Expenditure	\$56,570	Total Sources	\$56,570

Narrative Explanation of Fiscal Impacts (if required)

- Attachments**
1. Quote from Silveira Chevrolet
 2. Resolution 2018/2019-07



Silveira Autos

Darron Kendall | 707-395-2225 | darron@silveiraautos.com

Sonoma Valley Fire Rescue

Prepared For: John

[Fleet] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7"



[Fleet] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7"

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$46,800.00
Total Options	\$3,645.00
Vehicle Subtotal	\$50,445.00
Adjustments	\$0.00
Destination Charge	\$1,495.00
Grand Total	\$51,940.00



Silveira Autos

Darron Kendall | 707-395-2225 | darron@silveiraautos.com

[Fleet] 2019 Chevrolet Silverado 2500HD (CK25743) 4WD Crew Cab 153.7"

Quote Worksheet

	MSRP
Base Price	\$46,800.00
Dest Charge	\$1,495.00
Adjustments	\$0.00
Total Options	\$3,645.00
Subtotal	\$51,940.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$10,943.45)
Subtotal Discount	(\$10,943.45)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$40,996.55
Sales Tax	8.625% \$3,535.95
Subtotal Taxes	\$3,535.95
Tire Fee and Electronic Title	\$37.75
Subtotal Post-Tax Adjustments	\$37.75
Total Sales Price	\$44,570.25

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Data Version: 6473. Data Updated: Sep 3, 2018 9:19:00 PM PDT.

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON
FIRE PROTECTION DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA,
FOR REPLACEMENT OF BATTALION CHIEF VEHICLE**

WHEREAS, the Board of Directors of the Valley of the Moon Fire Protection District is authorizing the purchase of one Chevrolet 2500 HD 4x4 pickup, per Valley of the Moon Fire District specifications, at the price of \$44,570, including tax and destination fees; and

WHEREAS, approximately \$12,000 will be needed to equip the vehicle with Code 3 equipment and radios; and

WHEREAS, the Board of Directors intends to finance the total cost of this purchase with funds committed for Capital Equipment. The fund balance allocated in June of 2018 was \$1,017,785. The balance after this purchase will be \$961,215; and

WHEREAS, the Board of Directors authorizes the Fire Chief and Logistics Battalion Chief to execute this purchase from Silveira Chevrolet for scheduled delivery in May of 2019.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Valley of the Moon Fire Protection District hereby enters into a purchase agreement with Silveira Chevrolet for the replacement of the Battalion Chief vehicle.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Valley of the Moon Fire Protection District this 13th day of November 2018, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Director Brunton	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

WHEREUPON, the President declared the foregoing resolution adopted, and

SO ORDERED:

ATTEST:

William Norton, President

Brian Brady, Clerk