

VALLEY OF THE MOON FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

June 12, 2018

1. CALL TO ORDER

President Norton called the meeting to order at 6:06 p.m.

2. ROLL CALL & DETERMINATION OF A QUORUM

Board of Directors: President Norton, Director Brady, Director Greben, and Director Leen. Director Brunton was excused.

3. PLEDGE OF ALLEGIANCE

Director Leen led the Pledge of Allegiance.

4. CONFIRMATION OF AGENDA

No changes were made to the agenda.

5. COMMENTS FROM THE PUBLIC

None

6. PRESENTATIONS

None

7. CONSENT CALENDAR

a) Re-approval of minutes for regular meeting of March 13, 2018

M/S/P Leen/Greben to re-approve minutes for regular meeting of March 13, 2018. Passed 3 ayes

b) Approval of minutes for regular meeting of May 8, 2018

M/S/P Norton/Brady to approve minutes for regular meeting of May 8, 2018. Passed 3 ayes

8. FIRE CHIEFS' MONTHLY REPORT

Fire Chief Akre gave his activity report for May 2018.

9. OLD BUSINESS

Set Unit of Risk for Special Tax Campaign 2018

M/S/P Leen/Greben to set Unit of Risk for Special Tax Campaign to \$50.

10. NEW BUSINESS

- a) Resolution 2017/2018-13 adopting Valley of the Moon Fire District Preliminary Budget and approving SVFRA Budget for FY 2018/19

M/S/P Brady/Leen to adopt 2018/19 Valley of the Moon Preliminary Budget and SVFRA budget. Passed 4 ayes

- b) Resolution 2017/2018-14 declaring surplus status for Utility 3340 (U-3)

M/S/P Greben/Leen to declare surplus status for Utility 3340. Passed 4 ayes

- c) Approve job description for Fire Marshal

M/S/P Leen/Norton to approve job description for Fire Marshal. Passed 4 ayes

- d) Approve job description for Fire Mechanic

M/S/P Greben/Leen to approve job description for Fire Mechanic with agreed revisions to response language. Passed 4 ayes

- e) Approve job description for Support Volunteer

M/S/P Greben/Norton to approve job description for Support Volunteer. Passed 4 ayes

11. OTHER BUSINESS TO COME BEFORE THE BOARD

None

12. COMMENTS FROM THE FLOOR

Chief Akre announced that a badge pinning and awards ceremony will be held on July 26th.

13. COMMENTS/REPORTS FROM THE BOARD

- a) President Norton appointed Director Greben to assume the duties of Vice President of the Board, as Director Brunton is currently unable to fulfill these duties.
- b) Director Leen will meet with Supervisor Gorin on emergency preparedness in advance of an event that will take place in October.

14. CLOSED SESSION

None

15. ADJOURNMENT

The meeting was adjourned at 7:38 p.m. to a regular meeting on July 10, 2018 at 6:00 p.m. in the Training Room at Station 1, located at 630 2nd Street West in Sonoma.

Respectfully submitted,

Georgette Darcy

President Norton

Director Brunton

Director Greben

Director Brady

Director Leen