

# Sonoma Valley Fire District

Board of Directors Meeting

June 13, 2023





**Sonoma Valley Fire District  
Board of Directors Meeting**

June 13, 2023

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**MEETING AGENDA  
SONOMA VALLEY FIRE DISTRICT  
BOARD OF DIRECTORS**

Tuesday, June 13, 2023 at 6:00 P.M.  
Location: Sonoma Valley Fire District Station 1  
630 2<sup>nd</sup> Street W., Sonoma, CA 95476

This meeting is being conducted in person with videoconference capabilities in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq. Agenda, Zoom link, and board packet materials are available at the following website: <http://sonomavalleyfire.org>

To join by phone: 1-669-900-9128

Meeting ID: 914 153 1767

Meeting Passcode: 3300

1. **Call to Order**

2. **Roll Call and Determination of a Quorum**

Board of Directors: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Brian Brady, Mark Emery, Nick Greben, Terrence Leen.

3. **Pledge of Allegiance**

4. **Confirmation of Agenda**

Opportunity for the Board to reorder agenda items.

5. **Comments from the Public**

*(At this time, members of the public may comment on any item not appearing on the agenda. It is recommended that you keep your comments to three minutes or less. Under State Law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors.)*

6. **Presentations**

- a) Audit firm Chavan & Associates, LLP to present the Sonoma Valley Fire District financial audit for fiscal year 2021/2022. At the conclusion of the presentation the Board will be asked to accept the 2021/2022 Sonoma Valley Fire District financial audit. **Action Item**

7. **Consent Calendar**

- a) Approval of minutes from the regular meeting held on, May 9, 2023.  
**Action Item**

8. **Fire Chief's Monthly Report**

Report for May/June

9. **Old Business**

10. **New Business**

**Public Hearing**

*The Board will conduct a public hearing to consider adoption of Resolution 2022/2023-05, to adopt the Fiscal Year 2023/2024 preliminary budget; Resolution 2022/2023-06, to declare proposition 4 Limits for Fiscal Year 2023/2024; and Resolution 2022/2023-07, to set the Districts Special Tax for Fiscal Year 2023/2024. **The Board shall open the item for public comment and take action upon close of the public comments.***

- a) Resolution 2022/2023-05 adopting Sonoma Valley Fire District Preliminary Budget for Fiscal Year 2023/2024. **Action Item with roll call vote**
- b) Resolution 2022/2023-06 declaring Proposition 4 limit for fiscal year 2023/2024. **Action Item with roll call vote**
- c) Resolution 2022/2023-07 setting the special tax to be levied on each parcel of real property in the Sonoma Valley Fire District during fiscal year 2023/2024. **Action Item with roll call vote**
- d) Station 4, Lease Renewal. **Action Item**
- e) Kenwood Fire Protection District, Shared Staffing Services Extension. **Action Item**

11. **Other Business to Come before the Board**

12. **Comments from the Floor**

13. **Comments/Reports from the Board**

14. **Closed Session**

15. **Adjournment**

This meeting will be adjourned to a regular Board meeting on July 11, 2023 at 6:00 p.m. in the Training Room of Sonoma Valley Fire District, Station 1, located at 630 2<sup>nd</sup> Street West, Sonoma, CA.

*Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website at <http://sonomavalleyfire.org>.*



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>
6a	Jennifer Jason, Finance Officer

**Agenda Item Title**  
 Accept fiscal year 2021/2022 SVFD District financial audit.

**Recommended Actions**  
 Accept audit

**Executive Summary**  
 Audit firm Chavan & Associates, LLP completed the fiscal year 2021/2022 financial audit for the SVFD District. A staff member from Chavan & Associate, LLP will present the audit to the Board in tonight’s meeting. The Board is now asked to accept the document.

**Alternative Actions**  
 Decline to accept or request more information prior to accepting the audit.

**Strategic Plan Alignment**  
 Not applicable

<b>Fiscal Summary – FY 21/22</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (if required)**

**Attachments**

1. Sonoma Valley Fire District - Annual Financial Audit Report, June, 30, 2022



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>		
7a	Maci Bettencourt, Clerk		
<b>Agenda Item Title</b>			
Approval of the regular meeting minutes held on May 9, 2023.			
<b>Recommended Actions</b>			
Approve the minutes			
<b>Executive Summary</b>			
The minutes have been prepared for Board review and approval.			
<b>Alternative Actions</b>			
Correct or amend minutes prior to approval			
<b>Strategic Plan Alignment</b>			
Objective 3C / 3D			
<b>Fiscal Summary – FY 22/23</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
Not Required			
<b>Attachments</b>			
1. Minutes for May 9, 2023 regular meeting			

# SONOMA VALLEY FIRE DISTRICT

## BOARD OF DIRECTORS MEETING MINUTES

Tuesday, May 9, 2023

**Meeting was held in person at Station 1, 630 2<sup>nd</sup> Street W, Sonoma, Ca. 95476  
and via video conference for general public access.  
Join by phone: 1-669-900-9128 | Meeting ID: 914 153 1767 | Meeting Passcode: 3300**

### 1. Call to Order

President Norton called meeting to order at 6:12 PM. (delayed due to members attending Kenwood FPD board meeting)

### 2. Roll Call and Determination of a Quorum

Board of Directors present: President William Norton, Vice President John (Matt) Atkinson, Treasurer Mark Johnson, Mark Emery, Nick Greben, and Terrence Leen. Director Brian Brady was excused.

### 3. Pledge of Allegiance

The Pledge of Allegiance was led by Director Leen and recited by all.

### 4. Confirmation of Agenda

Chief Akre requested that new business item come after comments from the public so that BC Norrbom could present the item. President Norton agreed.

### 5. Comments from the Public

Public: Sean Lacy, Mason Lewis, Jennifer Jason  
Virtual: Bob Norrbom, Gabe Stirnus, Chris Landry, Spencer Andreis, and Laura Bañuelos.  
No comments heard from the public.

### 6. Presentations

Chavan & Associates, LLP were unable to present the audit and has been rescheduled for the next regular board meeting.

### 7. Consent Calendar

a) Board reviewed and approved the meeting minutes from the regular board meeting held on March 21, 2023. **M/S/P Emery/Johnson - 6 ayes/1 excused**

### 8. Fire Chief's Monthly Report

Monthly Chief's report attached

### 9. Old Business

None

### 10. New Business

a) BC Norrbom presented a proposal between the District and AnC Roofing for the replacement of the roof and rain gutters at Station 3. **M/S/P Johnson/Greben - All in favor**

**11. Other Business to come before the Board**

None

**12. Comments from the Floor**

Jennifer Jason apologized in advance for her absence at the next meeting, Chief Akre will present the preliminary budget.

**13. Comments/Reports from the Board**

None

**14. Closed Session**

None

**15. Adjournment**

**M/S Leen/Atkinson - 6 ayes/1 excused**

Meeting was adjourned at 7:04 pm to a regular Board meeting on June 13, 2023, at 6:00 p.m. This meeting will be conducted in person with videoconference capabilities available to the public. *Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available at the following website: <http://sonomavalleyfire.org> under the Governance tab.*

Respectfully submitted,

Maci Bettencourt



DATE: 5/9/2023  
TO: Sonoma Valley Board of Directors  
FROM: Chief Akre  
SUBJECT: Monthly Activity Report – April 2023

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A. ADMINISTRATIVE:

1. SDC: We received a request from DGS to provide costs for a 6-month extension at SDC. We submitted this and have since received word that ta contract extension is being drawn up at DGS' contracts division.
2. KWD: Staffing service is going very well. VP Atkinson and I attended KWD's April Board Meeting. We have provided additional information regarding proposed contract costs and other related information to Chief Bellach and the KWD Board.
3. Supervisor Gorin submitted a Supervisors Budget request for additional funding. This is now in the County's Budget process.
4. The Fire Service Working Group continues to meet to work on the citizens-based initiative. We held Zone meetings with all Zones. We have also been actively working on the distribution plan, governance structure and Ballot measure language. The FSWG has been sending out weekly updates to the SCFCA and SCFDA members.
5. We held our monthly Command Staff meeting.
6. The EMS subcommittee continues to be actively working on supporting SCFD's bid on the RFP for EOA-1, and on the tiered response implementation.
7. I attended Cal Chiefs monthly E-Board meetings.
8. There was no SCFDA Monthly Meeting in March and I was unable to attend the April Meeting.
9. FASIS/EBA update: I attended multiple EBA and FASIS meetings, special Board meetings and claims settlements. Held a Town Hall virtual meeting about the FRMS consolidation. Also working on a contract extension and Executive Director replacement with Sedgwick.
10. BC Lacy and I attended the monthly SCFCA Meeting.
11. BC Norrbom and I attended the MAC and EMCC Meetings.

B. INCIDENTS:

1. Cedar Ct 2 alarm apartment fire.

C. BUDGET/FINANCE:

1. We met with City Finance and determined the final amount owed to the District from the previously held joint reserves from account 798.
2. We met with the City regarding the proposed contract amount for FY 23-24.
3. We are awaiting the final audit document from Chavan and Associates.
4. We are gearing up for budget preparations and an update to our fee schedule.

D. PERSONNEL:

1. N/A

E. TRAINING:

1. Focus for career and volunteers on Driving course, Wildland Task Books and water tender operations.
2. Individual Company choice training days.
3. A Driver Operator class was held here in April.

F. EQUIPMENT:

1. New Type 3 from Hi-Tech is nearing completion. Expected delivery this week.
2. New ambulance is being built, estimated delivery in July.

G. BUILDINGS & LAND:

1. Nothing new to report.

H. PREVENTION & COMMUNITY OUTREACH:

- Fire Investigation Trailer has been completed.
- Working with CalFire & County of Sonoma on strategic fuel breaks
- Phase 2 of Grant process for work on Trinity/Cavedale roads
- Working on new Motorola radio implementation

I. ASSOCIATION:

1. We held a very successful Open House on April 30<sup>th</sup>. Thank you to the Directors that were able to attend.
2. Mother's Day Brunch is at Station 5 on Sunday from 8 to noon.



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>
10a	Steve Akre, Fire Chief

**Agenda Item Title**  
 Resolution 2022/2023-05 adopting the Sonoma Valley Fire District’s Preliminary Budget

**Recommended Actions**  
 Adopt preliminary budget for the SVFD

**Executive Summary**  
 Chief Akre will present the Fiscal Year 2023/24 Sonoma Valley Fire District’s Preliminary Budget. The Board is asked to adopt the SVFD’s preliminary budget.

It should be noted that the City’s contract amount for FY23/24 is presented as a line item in the District’s preliminary budget. By approving the preliminary budget, the City’s contract amount will also be approved. The same methodology as in previous years was used in determining the contract amount and will now be stated as a line item in revenues. This change comes in conjunction with the transition to move to a single fund accounting structure that supports current best practice processes.

**Alternative Actions**  
 Request information or changes to the budgets before adoption

**Strategic Plan Alignment**  
 Not applicable

<b>Fiscal Summary – FY 23/24</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$19,839,627.00	District General Fund	\$9,376,303.21
Add. Appropriations Req’d.	\$	Fees/Other	\$9,113,323.79
		Use of Fund Balance	\$1,350,000.00
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$19,839,627.00</b>	<b>Total Sources</b>	<b>\$19,839,627.00</b>

**Narrative Explanation of Fiscal Impacts (if required)**

- Attachments**
1. Sonoma Valley Fire District Recommended Preliminary Budget FY 23/24
  2. Resolution 2022/2023-05

Sonoma Valley Fire District  
 Recommended Preliminary Budget Fiscal Year 2023-24



Account Number	Description	Final Budget 2022-2023	Recommended Preliminary Budget 2023-2024	Increase (Decrease) From FY21-22 to FY22-23
<b>Revenue Budget</b>				
799-30010	Property Tax Revenue	\$ 6,789,598.00	\$ 6,993,285.94	\$ 203,687.94
799-30011	Property Taxes - Unsecured	\$ 201,909.00	\$ 207,966.27	\$ 6,057.27
799-30012	RDA Pass Through (AB 1290 / RPTTF)	\$ 94,637.00	\$ 110,000.00	\$ 15,363.00
799-30012	Residual (RPTTF)	\$ 200,000.00	\$ 200,000.00	\$ -
799-30014	Property Taxes-Supplemental	\$ 96,840.00	\$ 96,840.00	\$ -
799-30015	Property Tax - HOPTR	\$ 37,174.00	\$ 35,380.00	\$ (1,794.00)
799-30016	County Collection Fee	\$ (65,941.00)	\$ (78,200.00)	\$ 12,259.00
799-30017	Redevelopment Increment	\$ (480,270.00)	\$ (506,838.00)	\$ 26,568.00
799-30018	Direct Charges	\$ 2,086,940.00	\$ 2,317,869.00	\$ 230,929.00
799-30110	Fire Plan Check Fee	\$ -	\$ 50,000.00	\$ 50,000.00
799-30112	Fire Development Impact Fee	\$ -	\$ 49,685.69	\$ 49,685.69
799-30116	Fire Inspection & Processing Fee	\$ 55,000.00	\$ 30,000.00	\$ (25,000.00)
799-30120	Mayacamas Supplemental Payment	\$ 134,000.00	\$ 200,000.00	\$ 66,000.00
799-30600	Interest Income (MMS)	\$ -	\$ 33,000.00	\$ 33,000.00
799-31108	Special Fire Svs-State Reimbursement	\$ -	\$ -	\$ -
799-31407	Mechanic Services	\$ 1,500.00	\$ -	\$ (1,500.00)
799-31408	Kenwood Contract	\$ -	\$ 1,447,388.19	\$ 1,447,388.19
799-31409	Contract for Fire Services (City of Sonoma)	\$ 5,942,697.00	\$ 6,282,649.91	\$ 339,952.91
799-31514	Grant Revenue	\$ 639,924.00	\$ -	\$ (639,924.00)
799-35004	Reimbursement (City Minimum Staffing & Misc. items )	\$ 371,698.00	\$ 490,500.00	\$ 118,802.00
799-35005	Other- Misc Rev (IEC funds, record requests, Cal Card Rebate)	\$ 16,900.00	\$ 18,000.00	\$ 1,100.00
799-37201	Transfer from Fund Balance- Sta 5 Seismic Retrofit, Sta 3 & 5 Solar & Sta 3 new roof	\$ -	\$ 1,350,000.00	\$ 1,350,000.00
799-38000	Contract for Services - SDC	\$ 562,584.00	\$ 512,100.00	\$ (50,484.00)
<b>Charges for Services</b>		<b>\$ 16,685,190.00</b>	<b>\$ 19,839,627.00</b>	<b>\$ 998,965.00</b>
<b>Revenue Totals</b>		<b>\$ 16,685,190.00</b>	<b>\$ 19,839,627.00</b>	<b>\$ 998,965.00</b>

Sonoma Valley Fire District  
 Recommended Preliminary Budget Fiscal Year 2023-24



Account Number	Description	Final Budget 2022-2023	Recommended Preliminary Budget 2023-2024	Increase (Decrease) From FY21-22 to FY22-23
<b>Expense Budget</b>				
799-40110	Regular Employee	\$ 7,812,731.00	\$ 8,750,000.00	\$ 937,269.00
799-40119	District Board	\$ 5,000.00	\$ 5,000.00	\$ -
799-40120	Part Time Worker Salary	\$ 310,300.00	\$ 326,000.00	\$ 15,700.00
799-40130	Overtime	\$ 1,179,637.00	\$ 1,444,000.00	\$ 264,363.00
	<b>Salary and Wages</b>	<b>\$ 9,307,668.00</b>	<b>\$ 10,525,000.00</b>	<b>\$ 1,217,332.00</b>
799-40115	Retirement	\$ 2,413,500.00	\$ 2,655,000.00	\$ 241,500.00
799-40116	CalPERS (GLE Contract)	\$ 60,914.00	\$ 79,827.00	\$ 18,913.00
799-40417	Medicare - District Share	\$ 130,405.00	\$ 148,000.00	\$ 17,595.00
799-40118	Income Protection	\$ 4,455.00	\$ 5,000.00	\$ 545.00
799-40201	Employee Insurance	\$ 1,522,100.00	\$ 1,522,100.00	\$ -
799-40202	Workers Compensation	\$ 825,614.00	\$ 1,050,000.00	\$ 224,386.00
799-40223	Unemployment	\$ 1,500.00	\$ 5,000.00	\$ 3,500.00
	<b>Employee Benefits</b>	<b>\$ 4,958,488.00</b>	<b>\$ 5,464,927.00</b>	<b>\$ 506,439.00</b>
799-50310	Legal	\$ 30,000.00	\$ 30,000.00	\$ -
799-50311	Acctng/Audit	\$ 30,000.00	\$ 30,000.00	\$ -
799-50312	Recruitment	\$ 25,000.00	\$ 25,000.00	\$ -
799-50313	Consulting	\$ 35,000.00	\$ 35,000.00	\$ -
799-50347	Professional Contract Services	\$ 341,454.00	\$ 335,000.00	\$ (6,454.00)
799-50350	Other-Prof/Tech	\$ 35,000.00	\$ 35,000.00	\$ -
	<b>Professional Services</b>	<b>\$ 496,454.00</b>	<b>\$ 490,000.00</b>	<b>\$ (6,454.00)</b>
799-60401	Utilities	\$ 90,900.00	\$ 92,000.00	\$ 1,100.00
799-60403	Custodial	\$ 20,000.00	\$ 20,000.00	\$ -
799-60404	Repair & Mainte	\$ 100,000.00	\$ 120,000.00	\$ 20,000.00
799-60406	Rental-Equipmen	\$ 3,700.00	\$ 3,700.00	\$ -
799-60407	Contract Services / Property Related	\$ 95,000.00	\$ 434,000.00	\$ 339,000.00
799-60420	Building Maintenance	\$ 60,000.00	\$ 90,000.00	\$ 30,000.00
	<b>Property Services</b>	<b>\$ 369,600.00</b>	<b>\$ 759,700.00</b>	<b>\$ 390,100.00</b>

Sonoma Valley Fire District  
 Recommended Preliminary Budget Fiscal Year 2023-24



Account Number	Description	Final Budget 2022-2023	Recommended Preliminary Budget 2023-2024	Increase (Decrease) From FY21-22 to FY22-23
799-60450	Dues & Subscriptions	\$ 25,000.00	\$ 25,000.00	\$ -
799-60451	Insurance Property / Liability	\$ 216,690.00	\$ 228,000.00	\$ 11,310.00
799-60452	Communications	\$ 47,000.00	\$ 80,000.00	\$ 33,000.00
799-60453	Publications and Notices & Advertising	\$ 2,300.00	\$ 2,000.00	\$ (300.00)
799-60454	Printing & Bind	\$ 1,500.00	\$ 2,000.00	\$ 500.00
799-60455	Travel/ Mileage Reimbursement	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00
799-60456	Memberships	\$ -	\$ -	\$ -
799-60457	Training/Conferences	\$ 81,900.00	\$ 82,000.00	\$ 100.00
799-60460	Permit/Fees/Tax/LAFCO	\$ 26,000.00	\$ 26,000.00	\$ -
<b>Operations</b>		<b>\$ 415,390.00</b>	<b>\$ 465,000.00</b>	<b>\$ 49,610.00</b>
799-70501	Minor Supplies / Equipment	\$ 25,000.00	\$ 25,000.00	\$ -
799-70505	Fuel	\$ 125,000.00	\$ 125,000.00	\$ -
799-70507	Books & Periodicals	\$ 2,000.00	\$ 2,000.00	\$ -
799-70508	Safety Clothing / Uniforms	\$ 90,000.00	\$ 110,000.00	\$ 20,000.00
799-70540	Rents / Leases	\$ 3,000.00	\$ 3,000.00	\$ -
799-70550	Major Equipment / EMS Supplies	\$ 180,000.00	\$ 180,000.00	\$ -
799-70551	Major Equipment / Fire Supplies	\$ 60,000.00	\$ 60,000.00	\$ -
799-70552	Fire Prevention Material/Supplies	\$ -	\$ 20,000.00	\$ 20,000.00
799-70604	Machinery, Shop Tools & Equip	\$ 10,000.00	\$ 10,000.00	\$ -
799-70702	Engineering Design	\$ -	\$ -	\$ -
799-70703	Construction Materials	\$ 25,000.00	\$ 1,000,000.00	\$ 975,000.00
<b>Supplies</b>		<b>\$ 520,000.00</b>	<b>\$ 1,535,000.00</b>	<b>\$ 1,015,000.00</b>
799-70750	Transfer to Long Term Building Reserve	\$ 100,000.00	\$ -	\$ (100,000.00)
799-70760	Transfer to Equipment Reserve	\$ 300,000.00	\$ 550,000.00	\$ 250,000.00
799-70770	Transfer to Operating Reserve	\$ 167,590.00	\$ -	\$ (167,590.00)
<b>Capital Assets</b>		<b>\$ 567,590.00</b>	<b>\$ 550,000.00</b>	<b>\$ (17,590.00)</b>
799-70606	Software	\$ 25,000.00	\$ 25,000.00	\$ -
799-70607	Computer Equipment / Maintenance	\$ 25,000.00	\$ 25,000.00	\$ -
<b>Software &amp; Computer Equipment</b>		<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>
<b>Expense Totals</b>		<b>\$ 16,685,190.00</b>	<b>\$ 19,839,627.00</b>	<b>\$ 3,154,437.00</b>

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING FISCAL YEAR 2023/24 PRELIMINARY BUDGETS FOR THE DISTRICT**

**WHEREAS**, the fiscal year 2023/24 Preliminary Budget has been presented to the Board of Directors of the Sonoma Valley Fire District of Sonoma County; and

**WHEREAS**, said Preliminary Budget has been reviewed and established on this date as being the Preliminary Budget of the District; and

**NOW, THEREFORE, BE IT RESOLVED** that the Preliminary Budget in the amount of \$19,839,627.00, attached hereto, is found and determined to be the 2023/24 Preliminary Budget of the District; and

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Sonoma Valley Fire District this 13<sup>th</sup> day of June 2023, on regular roll call vote of the members of said Board:

President Norton	Aye_____	No_____	Absent_____
Vice President Atkinson	Aye_____	No_____	Absent_____
Treasurer Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
 Vote:	 Aye_____	 No_____	 Absent_____

**WHEREUPON**, the President declared the foregoing resolution adopted, and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Maci Bettencourt, Clerk



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>		
10b	Jennifer Jason, Finance Officer		
<b>Agenda Item Title</b>			
Resolution 2022/2023-06 declaring Proposition 4 limit for fiscal year 2023/2024			
<b>Recommended Actions</b>			
Adopt Proposition 4 limit			
<b>Executive Summary</b>			
<p>The District is required to approve a Proposition 4 appropriation limit for each fiscal year. Sonoma Valley Fire District uses a formula provided by the County of Sonoma that incorporates the annual percentage change for California Per Capita Personal income and local population growth. Last year’s appropriation limit is multiplied by these percentages to produce a limit for the current year.</p>			
<b>Alternative Actions</b>			
Suggest using an alternate method to calculate Proposition 4 limit			
<b>Strategic Plan Alignment</b>			
Not applicable			
<b>Fiscal Summary – FY 22/23</b>			
<b>Expenditures</b>			
Budgeted Amount	\$	<b>Funding Source(s)</b>	\$
Add. Appropriations Req'd.	\$	District General Fund	\$
	\$	Fees/Other	\$
		Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
<ol style="list-style-type: none"> <li>1. Price Factor and Population Information</li> <li>2. “P1” Calculation of Appropriation Limits</li> <li>3. Resolution 2022/2023-06</li> </ol>			



Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2023, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2023-24. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2023-24 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2023.**

**Please Note:** The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE SPEPHENSHAW  
Director  
By:

Erika Li  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2023-24 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2023-24	4.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2023-24 appropriation limit.

**2023-24:**

Per Capita Cost of Living Change = 4.44 percent  
 Population Change = -0.35 percent

Per Capita Cost of Living converted to a ratio:  $\frac{4.44 + 100}{100} = 1.0444$

Population converted to a ratio:  $\frac{-0.35 + 100}{100} = 0.9965$

Calculation of factor for FY 2023-24:  $1.0444 \times 0.9965 = 1.0407$

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2022-2023	1-1-22	1-1-23	1-1-2023
<b>Sonoma</b>				
Cloverdale	-0.92	8,869	8,787	8,787
Cotati	-0.67	7,410	7,360	7,360
Healdsburg	-0.72	10,993	10,914	10,914
Petaluma	-0.39	58,552	58,321	58,321
Rohnert Park	-0.02	43,701	43,693	43,693
Santa Rosa	-0.47	175,351	174,523	174,523
Sebastopol	-1.14	7,433	7,348	7,348
<b>Sonoma</b>	<b>-1.18</b>	<b>10,804</b>	<b>10,677</b>	<b>10,677</b>
Windsor	-1.07	25,836	25,560	25,560
Unincorporated	-0.58	130,783	130,026	130,991
County Total	-0.53	479,732	477,209	478,174

**Attachment C**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2022 to January 1, 2023**

<b>County</b>	<b>Percent Change</b>	<b>--- Population Minus Exclusions ---</b>	
	<b>2022-23</b>	<b>1-1-22</b>	<b>1-1-23</b>
<b>Sierra</b>			
Incorporated	-0.93	751	744
County Total	-0.59	3,212	3,193
<b>Siskiyou</b>			
Incorporated	-0.15	19,692	19,662
County Total	-0.22	43,597	43,499
<b>Solano</b>			
Incorporated	-0.50	417,803	415,701
County Total	-0.52	435,287	433,044
<b>Sonoma</b>			
Incorporated	-0.51	348,949	347,183
County Total	-0.53	479,732	477,209
<b>Stanislaus</b>			
Incorporated	-0.35	437,764	436,219
County Total	-0.51	548,719	545,939
<b>Sutter</b>			
Incorporated	-0.02	79,012	78,993
County Total	-0.14	99,090	98,952
<b>Tehama</b>			
Incorporated	-1.34	23,167	22,857
County Total	-1.02	64,803	64,139
<b>Trinity</b>			
Incorporated	0.00	0	0
County Total	-0.33	15,925	15,873
<b>Tulare</b>			
Incorporated	0.36	339,886	341,097
County Total	0.12	474,263	474,825

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

"P1" CALCULATION OF APPROPRIATION LIMITS

	22-23	23-24
PER CAPITA INCREASE	1.0755	1.0444
POPULATION CHANGE	1.0054	0.9947
POPULATION FACTOR USED	(UNICORP TOTAL)	(COUNTY TOTAL)
<u>FIRE DISTRICTS:</u>		
71301 RANCHO ADOBE	7,420,119 *	7,708,500
71451 GRATON	1,788,255	1,857,755
71551 KENWOOD	809,061	840,505
71601 MONTE RIO	1,215,493	1,262,733
71750 SCHELL-VISTA	2,144,043 *	2,227,371
71801 GOLD RIDGE	5,711,999	5,933,994
71901 SONOMA COUNTY FIRE DISTR	37,000,000 *	38,437,993
71951 NORTHERN SONOMA COUNTY	1,428,588 *	1,484,110
72001 TIMBER COVE	304,299	316,125
72051 CLOVERDALE	2,296,121	2,385,359
72751 NORTH SONOMA COAST	3,597,188	3,736,992
72901 SONOMA VALLEY FIRE DISTRICT	22,531,498	23,407,177
SUBTOTAL	86,246,664	89,598,614
<u>REC &amp; PARK DISTRICTS:</u>		
72151 CAMP MEEKER	343,829	357,192
72251 MONTE RIO	408,897 *	424,788
72301 RUSSIAN RIVER	707,797	735,305
SUBTOTAL	1,460,523	1,517,285
<u>OTHER DISTRICTS:</u>		
72550 OCCIDENTAL CSD	480,096	498,755
72601 CAZADERO CSD	432,883	449,707
72701 COAST LIFE SUPPORT	2,935,679	3,049,773
74501 SONOMA COUNTY TRANSPORTATION AUTHORITY	60,051,555	62,385,439
74807 SONOMA COUNTY LIBRARY	50,587,150	52,553,203
76151 FORESTVILLE WTR	219,873	228,418
76901 BODEGA BAY P.U.D.	931,387	967,585
77051 NO SO CO HOSPITAL	21,832,195	22,680,696
78350 SMART	163,175,521 *	169,517,285
SUBTOTAL	300,646,339	312,330,861
TOTAL LOCAL BOARDS	388,353,526	403,446,760

\*Figure Adopted by district replaces limit calculated by the Auditor's Office.

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY  
FIRE DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA,  
DECLARING THE PROPOSITION FOUR LIMIT FOR FISCAL YEAR 2023/2024**

---

**WHEREAS**, each fiscal year a “Proposition 4” limit must be established; and

**WHEREAS**, the Board of Directors of the Sonoma Valley Fire District has chosen the California Per Capita Personal Income and the Sonoma County Population Percentage change factors in establishing the 2023/24 base appropriation limit; and

**WHEREAS**, the State Department of Finance, in Section 7901 of the Government Code specified that last year’s limit, times California Per Capita Personal Income, times population percentage changes be used in setting the District’s 2023/24 Proposition Four appropriation limit as follows:

$$(LYL) \$22,531,498 \times (CPI) 1.0444 \times (P) .9947 = (TYL) \$23,407,177$$

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors of the Sonoma Valley Fire District adopts the 2023/24 Proposition Four Limit as set forth in the provisions of Proposition 111, Article XIII B, to be \$23,407,177.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Sonoma Valley Fire District this 13<sup>th</sup> day of June 2023, on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye_____	No_____	Absent_____
Vice President Atkinson	Aye_____	No_____	Absent_____
Treasurer Johnson	Aye_____	No_____	Absent_____
Director Brady	Aye_____	No_____	Absent_____
Director Emery	Aye_____	No_____	Absent_____
Director Leen	Aye_____	No_____	Absent_____
Director Greben	Aye_____	No_____	Absent_____
Vote:	Aye_____	No_____	Absent_____

**WHEREUPON**, the President declared the foregoing resolution adopted; and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Maci Bettencourt, Clerk



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>
10c	Stephen Akre, Fire Chief

**Agenda Item Title**  
 Setting the special tax levy for fiscal year 2023/2024

**Recommended Actions**  
 Adoption of fiscal year 2023/2024 district tax roll

**Executive Summary**  
 Through the Public Hearing, the Board will consider and determine the amount of the voter approved special tax to levy for FY 2023-24 including consideration of the required inflation calculation. The Board is then asked to approve Resolution 2022/2023-07 setting the special tax to levy each parcel of real property in the SVFD during the fiscal year 23/24.

**Alternative Actions**

<b>Fiscal Summary – FY 22/23</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>

**Narrative Explanation of Fiscal Impacts (if required)**  
 This special tax will generate the revenue necessary for the SVFD to continue to provide current service levels.

**Attachments**  
 1. Resolution 2022/2023-07

**Sonoma Valley Fire District**  
**Annual Adjustment Factors Used for Special Tax Inflation Adjustment Calculation**  
**Pursuant to Govt Code Section 7902 and Applied by the District to its Appropriations Limit**  
**For Tax Year 2023-24**

Fiscal Year	Per Capita Cost of Living Change <sup>(1)</sup>	Per Capita Cost of Living Ratio (A)	Population Change <sup>(2)</sup>	Population Change Ratio <sup>(B)</sup>	Price / Population Factor <sup>(AxB)</sup>	Cumulative Change since 2018
2019-20	3.85	1.0385	-0.4	0.9960	1.0343	
2020-21	3.73	1.0373	-0.8	0.9920	1.0290	1.0290
2021-22	5.73	1.0573	-1.46	0.9854	1.0419	1.0721
2022-23	7.55	1.0755	-0.54	0.9946	1.0697	1.1468
2023-24	4.44	1.0444	-0.53	0.9947	1.0389	1.1914

Source: California Department of Finance "Price and Population Factors Used for Appropriations Limit Calculations" report

Notes:

- (1) Change in Per Capita Personal Income
- (2) Population percentage change for Sonoma County

**Base Year Rates 2018 (Ordinance 2018/2019-01)(Glen Ellen)**

Use Code Description	Rate Per APN	Rate Per Add'l Unit	Charge Base	Cap/Max Limit
Single Family Residential	\$200.00	\$100.00	FLAT	\$200.00
Multi-Family Residential	\$200.00	\$100.00	FLAT	
Hotel/Motel/Lodging	\$200.00	\$100.00	FLAT	\$200.00
Mobile Home/Campground Space	\$200.00	\$50.00	Space	
Clubs & Lodge Halls	\$200.00	N/A	FLAT	\$200.00
Agricultural Land (No Structure)	\$100.00	N/A	FLAT	\$100.00
Vacant Land	\$100.00	N/A	FLAT	\$100.00
Commercial/Industrial	\$0.10	N/A	SQFT	\$0.10
Warehouse	\$0.10	N/A	SQFT	\$0.10

**2023-24 Rates**

Use Code Description	Rate Per APN	Rate Per Space	Charge Base	Cap/Max Limit
Single Family Residential	\$238.28	\$119.14	FLAT	\$238.28
Multi-Family Residential	\$238.28	\$119.14	FLAT	
Hotel/Motel/Lodging	\$238.28	\$119.14	FLAT	\$238.28
Mobile Home/Campground Space	\$238.28	\$59.57	Space	
Clubs & Lodge Halls	\$238.28	N/A	FLAT	\$238.28
Agricultural Land (No Structure)	\$119.14	N/A	FLAT	\$119.14
Vacant Land	\$119.14	N/A	FLAT	\$119.14
Commercial/Industrial	\$0.1191	N/A	SQFT	\$0.1191
Warehouse	\$0.1191	N/A	SQFT	\$0.1191



**GE- imposed special tax starting in FY19/20**

hypotheticals

0.00%

100%

Fiscal Year	Max Amount of Special Tax- <b>Fixed</b> <b>based on inflation rate</b>		Imposed tax amount- Adjustable	Inflation Rate	% of tax imposed
FY19/20	\$	200.00	\$ 150.00	0.00%	75.00%
FY20/21	\$	205.80	\$ 150.00	102.90%	72.89%
FY21/22	\$	214.42	\$ 182.26	107.21%	85.00%
FY22/23	\$	229.36	\$ 212.16	114.68%	92.50%
FY23/24	\$	238.28	\$ <b>238.28</b>	119.14%	100.00%
Hypotheticals FY21/22	\$	<b>214.42</b>	\$ 182.26	0.00%	85%
Hypotheticals FY22/23	\$	<b>229.36</b>	\$ 212.16	0.00%	92.5%
Hypotheticals FY23/24	\$	<b>238.28</b>	\$ 238.28	0.00%	100%

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE SONOMA VALLEY FIRE DISTRICT DURING FISCAL YEAR 2023/2024**

---

**WHEREAS**, Ordinance No. 2018/2019-01 requires that each year the Board of Directors of the District request a report from the Sonoma County Auditor/Controller/ Treasurer/ Tax Collector (ACCTC) and hold a public hearing thereon to consider and determine the rate of special tax to be levied on each parcel of real property in the District; and

**WHEREAS**, the Board of Directors of the Sonoma Valley Fire District has requested from the Sonoma County ACTTC a report showing each parcel of real property in the District subject to the special tax, as required by Ordinance No. 2018/2019-01; and

**WHEREAS**, in May/June 2023, the Board of Directors of the Sonoma Valley Fire District duly noticed by posting and publication a public hearing for June 13, 2023, as required by Ordinance No. 2018/2019-01; and

**WHEREAS**, on June 13, 2023, the Board of Directors of the Sonoma Valley Fire District conducted a public hearing for consideration and determination of the special tax to be levied on each parcel of real property in the Sonoma Valley Fire District during Fiscal Year 2023/2024.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SONOMA VALLEY FIRE DISTRICT HEREBY FINDS, RESOLVES AND ORDERS THE FOLLOWING:**

1. At a properly noticed public hearing on June 13, 2023, the Board of Directors of the Sonoma Valley Fire District reviewed the parcel listing report provided by the Sonoma County ACTTC, and considered all public comment and other input concerning any proposed revisions in the amount of special tax to be levied on each parcel of real property in the Sonoma Valley Fire District in Fiscal Year 2023/2024.

2. Pursuant to Ordinance No. 2018/2019-01, the Board of Directors of the Sonoma Valley Fire District finds and declares that it has considered and determined the amount of special tax to be levied on each parcel of real property in the Sonoma Valley Fire District in Fiscal Year 2023/2024, and annotated accordingly the parcel listing report provided by the Sonoma County ACTTC.

3. The Board of Directors of the Sonoma Valley Fire District directs the President of the Board of Directors and the District Clerk to deliver forthwith the annotated parcel listing report back to the Sonoma County ACTTC for preparation of the Sonoma Valley Fire District direct charge list for the Fiscal Year 2023/2024 tax roll.

**IN REGULAR SESSION**, the foregoing resolution was introduced by Director \_\_\_\_\_, who moved its adoption, seconded by Director \_\_\_\_\_, and passed by the Board of Directors of the Sonoma Valley Fire District this 13<sup>th</sup> day of June 2023, on regular roll call vote of the members of said Board by the following vote:

President Norton	Aye _____	No _____	Absent _____
Vice President Atkinson	Aye _____	No _____	Absent _____
Treasurer Johnson	Aye _____	No _____	Absent _____
Director Brady	Aye _____	No _____	Absent _____
Director Emery	Aye _____	No _____	Absent _____
Director Leen	Aye _____	No _____	Absent _____
Director Greben	Aye _____	No _____	Absent _____
Vote:	Aye _____	No _____	Absent _____

**WHEREUPON**, the President declared the foregoing resolution adopted; and

**SO ORDERED:**

**ATTEST:**

\_\_\_\_\_  
William Norton, President

\_\_\_\_\_  
Maci Bettencourt, Clerk



**Sonoma Valley Fire District**  
**Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>		
10d	Steve Akre, Fire Chief		
<b>Agenda Item Title</b>			
Station 4 Lease Extension			
<b>Recommended Actions</b>			
Approve or suggest alternatives			
<b>Executive Summary</b>			
The original and existing 34-year lease between the District and the Diamond A Recreation Association (DARA) for the property that houses Fire Station 4 on Prospect Dr. is due to expire in August of 2023. In anticipation and preparation for this, the Fire Chief has met with the DARA representative to discuss a new lease. This has resulted in a tentative agreement to extend the lease for a 30-year term with the attached rent schedule. The attached lease agreement has been reviewed and approved by District’s legal counsel. It has also been approved by the DARA Board.			
<b>Alternative Actions</b>			
Different length of term or rent amounts			
<b>Strategic Plan Alignment</b>			
<u>Goal 1</u> Improve and maintain facilities			
<b>Fiscal Summary – FY 23/24</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$ 1,200	District General Fund	\$ 1,200
Add. Appropriations Req’d.	\$	Fees/Other	\$
	\$	Use of Fund Balance	\$
	\$	Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$ 1,200.00</b>	<b>Total Sources</b>	<b>\$ 1,200</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
<b>Attachments</b>			
1. Station 4 lease extension agreement and rent schedule			

**First Amendment to 1990 Lease between  
Diamond A Recreation Association and Sonoma Valley Fire District  
for real property and improvements at 18790 Prospect Drive, Sonoma, California**

The parties hereto, Lessor, Diamond A Recreation Association, and Lessee, Sonoma Valley Fire District, successor in interest to the Valley of the Moon Fire District, (collectively “the parties”) hereby made this First Amendment to the January 29, 1990 Lease for real property and fire station improvements at 18790 Prospect Drive in Sonoma, California (the “subject property”).

**RECITALS**

The parties agree that, since the execution of the January 29, 1990 Lease (the “Lease”), Lessee has constructed and operated a fire station facility at the subject property described in Exhibit A to the Lease, currently designated as Sonoma Valley Fire District Station #4, to the satisfaction of the parties.

Given the expiration of the Lease on August 7, 2023, the parties wish to execute this First Amendment so that Lessee can continue to operate a fire station on the subject property on the terms and conditions set forth herein.

The parties agree that except as modified in this First Amendment, the terms and conditions of the Lease shall remain in effect.

Term of First Extension. Lessor grants the property and improvements for continued use as a Sonoma Valley Fire District Station #4 to Lessee, for a term of thirty (30) years. To correspond to the fiscal year of Lessee, such term shall commence on July 1, 2023, and shall expire on June 30, 2053. The term of this First Amendment and the Lease may be extended, at the option of the Lessee, for an additional fifteen (15); year terms at rent to be determined under paragraph 3 of the Lease.

Rent During Period of First Extension. The parties agree that Lessee shall pay Lessor the rent in the amounts and schedule set forth on Exhibit A to this First Amendment.

Approved and executed by the parties on June 13, 2023.

Lessor Diamond A Recreation Association

Lessee Sonoma Valley Fire District

\_\_\_\_\_  
President, Board of Directors

\_\_\_\_\_  
President, Board of Directors



# Sonoma Valley Fire District

*Serving the communities of*

Sonoma, Valley of the Moon, Glen Ellen, and Mayacamas

## Sonoma Valley Fire District Lease Extension 2023

### Station 4 Monthly and Annual Rent Payment Schedule

Lease Year	Monthly Rent	Yearly Rent Amount
1	\$100.00	\$1,200.00
2	\$105.00	\$1,260.00
3	\$110.00	\$1,320.00
4	\$115.00	\$1,380.00
5	\$120.00	\$1,440.00
6	\$125.00	\$1,500.00
7	\$130.00	\$1,560.00
8	\$135.00	\$1,620.00
9	\$140.00	\$1,680.00
10	\$145.00	\$1,740.00
11	\$150.00	\$1,800.00
12	\$155.00	\$1,860.00
13	\$160.00	\$1,920.00
14	\$165.00	\$1,980.00
15	\$170.00	\$2,040.00
16	\$175.00	\$2,100.00
17	\$180.00	\$2,160.00
18	\$185.00	\$2,220.00
19	\$190.00	\$2,280.00
20	\$195.00	\$2,340.00
21	\$200.00	\$2,400.00

22	\$205.00	\$2,460.00
23	\$210.00	\$2,520.00
24	\$215.00	\$2,580.00
25	\$220.00	\$2,640.00
26	\$225.00	\$2,700.00
27	\$230.00	\$2,760.00
28	\$235.00	\$2,820.00
29	\$240.00	\$2,880.00
30	\$245.00	\$2,940.00



**Sonoma Valley Fire District**  
**Special Board of Directors Meeting**  
 Agenda Item Summary  
 June 13, 2023

<b>Agenda Item No.</b>	<b>Staff Contact</b>		
10e	Steve Akre, Fire Chief		
<b>Agenda Item Title</b>			
Discussion and consideration of a 60-day extension to the Shared Staffing Services Contract with the Kenwood Fire Protection District.			
<b>Recommended Actions</b>			
Approve shared services agreement extension			
<b>Executive Summary</b>			
The SVFD has been requested to extend the current shared staffing services agreement with the Kenwood FPD for 60 days, while the SVFD continues to work with the KFPD Board and Fire Chief on a long-term contract for services.			
<b>Alternative Actions</b>			
Request information or changes before approval.			
<b>Strategic Plan Alignment</b>			
This agreement is in alignment with Goal 5, Objective 5A: Identify the benefits of shared services, and Objective 5C: Incrementally implement changes that enhance delivery of service throughout the region.			
<b>Fiscal Summary – FY 23/24</b>			
<b>Expenditures</b>		<b>Funding Source(s)</b>	
Budgeted Amount	\$	District General Fund	\$
Add. Appropriations Req'd.	\$ 72,076	Fees/Other	\$ 72,076
	\$	Use of Fund Balance	\$
		Contingencies	\$
		Grants	\$
<b>Total Expenditure</b>	<b>\$</b>	<b>Total Sources</b>	<b>\$</b>
<b>Narrative Explanation of Fiscal Impacts (if required)</b>			
This will be a cost neutral agreement for the SVFD.			
<b>Attachments</b>			